

**Gravel Pit Allotments Association
Agenda for Meeting 02/03/10 19:30 Hours**

1. Minutes of Previous Meeting

2. Matters arising from the previous meeting

3. Draft Agreements – Adoption and ratification of final wording:

- Constitution
- Rules
- Tenancy Agreement – Parish Council/GPAA
- Tenancy Agreement – GPAA/members
- Environmental Policy Statement
- Diversity and Equality Policy Statement
- Health & Safety Policy Statement

4. Big Lottery funding application

- Actions

5. Stakeholder engagement

- Parish Council
- Letters of support
- Offers in kind

6. Financials, legal's and Insurance

- Income/expenditure since last meeting
- Site rent level
- Fundraising/donations
- Insurances

7. Any other business

- Progress against Programme/Key Dates/Actions in month
- Website/Data protection
- Membership
- Soil samples/other investigations

8. Ratification of future meeting dates including AGM